

**2009
Gorge Vale
Golf Event Package**

Enjoy the Challenge!



PACKAGE INCLUDES:

- ◆ Tournament Options
- ◆ Dinner Menu Options
- ◆ Organizer Checklist
- ◆ Tournament Enhancements
- ◆ Policies & Agreement



Gorge Vale Golf Club

Thank you for your interest in having Gorge Vale Golf Club host your event. Gorge Vale has the proud distinction of being one of the premier golf facilities on Vancouver Island. If you have experienced Gorge Vale before, welcome back! For those of you that have yet to visit us, we invite you to enjoy a manicured golf course, picturesque scenery and a staff dedicated to your total enjoyment.

Designed by A. Vernon Macan in 1927, this 18-hole championship golf course offers event participants a traditional, picturesque golf course with premium playing conditions. A 2001 renovation of the course by golf architect Les Furber, enhanced Gorge Vale's reputation as one of the best golf layouts on Vancouver Island. The undulating terrain and challenging layout ensures every hole is unique, provides a real but fair test for golfers of all skill levels. Equally respected, our golf shop and clubhouse staff are committed to the highest levels of service delivery and customer satisfaction. With spectacular golf, great people and a dedication to personal attention in service, Gorge Vale is one of Victoria's premier choice for any golf event.

Our event professionals and culinary team will assist you in planning an event that is truly memorable. We are committed to ensuring that your day is everything you have anticipated and more.

We invite you to experience Gorge Vale Golf Club and to enjoy the challenge.

In closing we would like to thank you again for your consideration. Enclosed is our current tournament package. Please review the menu options, rates and rules. We know you will have additional questions so please feel free to contact one of our dedicated staff members.

Tours of the course and facilities are available and can be made by appointment with our Member and Guest Services Coordinator.



Golf Tournament Package

OUR TOURNAMENT PACKAGE INCLUDES:

- 18 Holes of spectacular golf on our championship golf course
- Event coordination
- Registration table setup
- Contest Markers – Longest Drive, Closest to the Pin
- Placement of sponsor signage
- Player's assistant services
- Power cart signs

In keeping with our commitment to help make your event a memorable occasion for all your participants, we are pleased to offer the following add-ons:

OPTIONS

- Food and Beverage services (Banquet, box lunch or on course services)
- Practice range balls (\$4.00 per small bucket)
- Power carts (\$44 per cart or \$22 per person)

Power carts must be booked a minimum of one month in advance

In keeping with our commitment to make your event a memorable occasion for all your participants, we are pleased to offer tournament enhancements.

VALUE ADDED SERVICES

Personalized Clothing, Logo Wear and Accessories

Gorge Vale can offer your tournament many souvenirs for your guests to take with them. We can customize many items with the Gorge Vale logo along with your corporate or tournament logo. See section titled Tournament Enhancements.

(Please allow minimum 6 weeks for deliveries and setup)

FOOD AND BEVERAGE

The food service you provide for your players and guests is a major part of their overall outing experience be it pre or post game. It can be as simple or elaborate as you wish with a variety of pricing options. Our event menus are attached for your reference.



“Macan” Buffet

(A. V. Macan – original architect of the course)

Artisan Bread & Rolls - Island Butter

Salads – choice of 4

Seasonal Greens
Red Baby Bliss Potato
Traditional Caesar
Thai Noodle
Coleslaw

Curry Rice
Mushroom with Feta & Balsamic
Bow-Tie & Marinated Vegetable
Fresh Green Bean & Pepper
Marinated Cucumber & Onion

Cold Platters

Seasonal Vegetable & Dip
Assorted Deli Meat
Traditional & Imported Cheeses

Relish Trays
Sliced Tomato & Cucumber
Fresh Sliced Seasonal Fruit

Hot Carved – choice of 1

Top Round of Beef with Au Jus
Roast Leg of Lamb with Mint Demi Glaze
Turkey with Apple-Sage Stuffing
Choice of – Roasted Potatoes or Rice Pilaf
Seasonal Vegetables

Chef's Choice Desserts & Pastries

Coffee, Tea

\$31.50

CHANGE TOP ROUND FOR PRIME RIB ADD \$3.50 PER PERSON

(MINIMUM OF 50 PEOPLE)

Special menu requests, appetizers & vegetarian meals are also available.

ALL BUFFET PRICES ARE SUBJECT TO 15% GRATUITY & APPLICABLE TAXES



“Fyvie” Buffet

(David Fyvie – 1st President of Gorge Vale - 1927)

Artisan Bread & Rolls - Island Butter

Salads – choice of 5

Seasonal Greens
Red Baby Bliss Potato
Traditional Caesar
Thai Noodle
Coleslaw
Greek

Curry Rice
Mushroom with Feta & Balsamic
Bow-Tie & Marinated Vegetable
Fresh Green Bean & Pepper
Marinated Cucumber & Onion

Cold Platters

Seasonal Vegetable & Dip
Assorted Deli Meat
Relish Trays

Fresh Sliced Seasonal Fruit
Sliced Tomato & Cucumber
Traditional & Imported Cheeses

Hot Carved – choice of 1

Top Round of Beef with Herb Au Jus
Turkey with Apple-Sage Stuffing
Date & Crouton Stuffed Pork Loin
Choice of – Roasted Potatoes or Rice Pilaf
Seasonal Vegetables

Hot Entrees – choice of 1

Honey Garlic Chicken
Beef Bourguignonne
Seafood Thermador
Indian Curried Shrimp
Pasta Primavera

Chicken Lemon Pepper
BBQ Ribs
Lasagna (meat or vegetarian)
Fillet Salmon Saffron Cream
*Chicken Breast with Wild Mushroom
& Port Sauce*

Chef's Choice Desserts & Pastries

Coffee, Tea

\$38.50



“The Masters” Buffet

Artisan Bread & Rolls - Island Butter

Salads - choice of 6

Mushroom with Feta & Balsamic
Bow-Tie & Marinated Vegetable
Thai Noodle
Coleslaw
Traditional Caesar

Marinated Cucumber & Onion
Seasonal Greens
Red Baby Bliss Potato
Greek
Curry Rice

Cold Platters

Decorated Salmon with Assorted West Coast Shellfish

Seasonal Vegetable & Dip
Sliced Tomato & Cucumber
Assorted Deli Meat

Fresh Sliced Seasonal Fruit
Relish Trays
Traditional & Imported Cheeses

Hot Carved - choice of 1

Top Round of Beef with Herb Au Jus
Turkey with Apple-Sage Stuffing
Date & Crouton Stuffed Pork Loin
Roast Leg of Lamb with Mint Demi Glaze
Choice of - Roasted Potatoes or Rice Pilaf
Seasonal Vegetables

Hot Entrees - choice of 2

Honey Garlic Chicken
Beef Bourguignonne
Seafood Thermador
Indian Curried Shrimp
Pasta Primavera

Chicken Lemon Pepper
BBQ Ribs
Lasagna (meat or vegetarian)
Fillet Salmon Saffron Cream
Chicken Breast with Wild Mushroom & Port Sauce

Chef's Choice Desserts & Pastries

Coffee, Tea

\$42.50

Change Top Round For Prime Rib add \$3.50/person



BBQ

Artisan Bread & Rolls - Island Butter

Salads

Seasonal Greens
Red Baby Bliss Potato
Traditional Caesar
Thai Noodle
Coleslaw
Greek

Curry Rice
Mushroom with Feta & Balsamic
Bow-Tie & Marinated Vegetable
Fresh Green Bean & Pepper
Marinated Cucumber & Onion

Cold Platters

Sliced Tomato & Cucumber
Condiments & Pickles
Traditional & Imported Cheeses

Hot Entrees - choice of

8 oz Sirloin, or
Breast of Chicken, or
BBQ Ribs (add \$2.00), or
8 oz New York (add \$2.00)
Baked Potato with all the condiments
(sour cream, bacon bits, & chives)

With 2 Salads \$21.95

With 3 Salads \$24.95

With 4 Salads \$27.95

Chef's Choice Desserts

(add \$3.95 per person)

*PRICE IS SUBJECT TO 15% GRATUITY & APPLICABLE TAXES
(MINIMUM OF 50 PEOPLE)*



POLICIES AND PROCEDURES

We want your event at Gorge Vale to be fun and stress free. We have developed a simple set of policies and procedures to ensure safety, prevent common misunderstandings and maximize the enjoyment of your guests as well as our other customers who may be at the facility on the day of your event.

RESERVATIONS

There is no set time limit on how far in advance you may reserve a date for your event. However, during the summer months, when golf is at its busiest, the facility does book up. Tournament reservations require a \$300.00 deposit and a signed contract to secure a date. The deposit is non-refundable but may be applied to a future date within the same year in case of cancellation. Golf tournaments and outings are typically scheduled weekdays Monday through Thursday and do not guarantee course exclusivity. Gorge Vale Pro Shop staff will determine hole assignments for tournament formats.

NUMBER OF PARTICIPANTS

A maximum number of participants will be required when the contract is submitted. It is far easier to reduce the number of participants and times than it is to add participants and times. We cannot guarantee accommodating a greater number of players than what is on the tournament contract at the time it is submitted even if it is outside the seven (7) day window for final count and payment. Contact your Gorge Vale Tournament Coordinator for more information.

FINAL COUNT AND PAYMENT

In order for us to accurately schedule your event we need to have your final count for golf and food service no later than 3 days prior to your event. As your day approaches we would like to accommodate increases in your count, but sometimes it is not possible. After the 3 - day deadline has passed, tee times surrounding your event may have been committed to someone else. Please refer to the Tournament Guarantee / Conditions form of this package for payment details.

GIFT CERTIFICATES AND PRIZES

Gorge Vale's Professional Staff is always available to assist with prize selection and gift certificate needs for your event.



DRESS CODE

Gorge Vale requests that all participants be dressed in proper attire. Proper attire is defined to be regular and customary apparel worn by golfers. Collared shirts and shoes must be worn at all times. Prohibited clothing includes: cut-offs, tee shirts, tank tops, gym shorts and shoes that cause damage to the greens. **Gorge Vale Golf Club is a soft spike only facility.** Only approved soft-spiked shoes are allowed on the golf course or in the clubhouse.

PACE OF PLAY

Gorge Vale welcomes tournaments with participants of all abilities. however, it is a condition of playing at this course that you play within the stated pace of play and do not fall back of the groups ahead. The Gorge Vale Golf Club goal is to have our 18-hole rounds completed in 4 hours 15 minutes or less. At times, golf outings tend to spend a little more time on the golf course, regardless of size, or golf experiences. In order to create an enjoyable experience for everyone on the golf course, we ask each group to keep pace with the group in front of them. The course assistant will assist players in keeping pace to assure every player has an enjoyable golf experience.

Tee-Off Formats

- 1st Tee..... For events up to 68 participants
- Front & Back..... For events 69 – 112 participants
- Shotgun For events 113 – 144 participants (1:30 pm tee off)

Our 2009 Tournament Green Fee Rates

- Regular Green Fee \$100
- Tournament Rate \$75 - \$90 depending on food and beverage requirements
- Power Carts \$44 (\$22 / person)



TO HELP WITH YOUR TOURNAMENT ORGANIZATION, THIS HANDY CHECKLIST WILL MAKE SURE EVERYTHING IS DONE ON TIME.

TWO MONTHS BEFORE EVENT

Book your tournament date, time and approximate number of players and catering needs with Gorge Vale Golf Club event coordinator by completing and sending in tournament agreement and \$300 non-refundable deposit to confirm the date of the tournament.

Confirm special requirements needed such as custom crested merchandise.

Set entry deadline for event several weeks prior, so that guaranteed numbers are not a problem.

Begin registering participants by collecting fees and determining their rental equipment needs (clubs / power carts), dietary restrictions and playing capabilities (handicaps, scores) for grouping purposes. Remind players of important policies such as dress code and pace of play.

Finalize tournament format based on players' abilities. The competition format is subject to final approval from our Professional staff.

ONE MONTH BEFORE EVENT

Consider on-course contests such as long drive, closest to pin, etc.

Complete registration and payment of individuals for group to arrive at expected number of players.

Prepare tournament rules and check-in procedure.

Provide the Gorge Vale tournament coordinator with the following information:

- ◇ Expected number of golfers.
- ◇ Tentative catering needs (including host services, dietary restrictions)
- ◇ Tentative prize and/or gift certificate requirements.
- ◇ Tentative competition requirements.
- ◇ Tentative prize table and registration requirements.
- ◇ Advise Gorge Vale Golf Club of number of power carts required



ONE WEEK BEFORE EVENT

- Confirm playing format, and number of players with Gorge Vale Golf Club.
- Confirm prize and/or gift certificate requirements and hole competition needs.
- Confirm optional golf services needed such as club rentals, power cart reservations, tournament first tee gifts etc.

THREE DAYS BEFORE EVENT

- Make necessary adjustments and confirm guaranteed number of participants for golf and catering services and confirm final billing price. This is the minimum number you will be billed for. *No exceptions.*
- Send player foursomes list to Gorge Vale. Your cart signs will be generated from this list so make it specific with first and last names.
- Make up score cards with confirmed starting holes provided by Gorge Vale Golf Club.

EVENT DAY

- Arrive 90 minutes prior to tee time for registration of participants.
- All sponsorship signage, hole in one cars, etc. must be at the facility by 11 am.
- Confirm contest markers and additional signage etc. is on course.
- Reconfirm meal numbers with tournament coordinator.
- Prize table setup after 2 pm.
- Enjoy the tournament and leave the rest to us!

Enjoy the Challenge!



TOURNAMENT ENHANCEMENTS

At Gorge Vale Golf Club our goal is to make your golf tournament an overwhelming success. A great way to add value to your event is to give every participant a gift upon registering. This unique gesture of appreciation can be customized to suit your needs. The following are suggestions that may enhance your event which could be for a first tee gift or a tournament registration.

- ◆ Golf Ball / Sleeve of balls
- ◆ Ball marker
- ◆ Divot repair tool
- ◆ Tees
- ◆ Hat
- ◆ Golf Shirt
- ◆ Jackets
- ◆ Wind shirts
- ◆ Head covers
- ◆ Towels
- ◆ Shoe bags
- ◆ Umbrellas



Allow the Golf Shop at Gorge Vale to help you enhance your event with custom branded apparel and merchandise.

(Please allow minimum 6 weeks for deliveries and setup)



TOURNAMENT GUARANTEE / CONDITIONS

- 1. Tee Times - will be allocated beginning at 2:00PM and worked backwards to determine the first tee time provided, however, no tee time will be granted prior to 12:00 NOON. All tournaments will tee off from the tournament (green) tees unless otherwise pre-arranged.
2. Tee-Off Formats
1st Tee for events up to 68 participants
Front & Back for events 69 - 112 participants
Shotgun for events 113 - 144 participants (1:30PM tee-off)
3. Course Marshal - all tournaments in excess of 80 players are required to have a minimum of one course marshal, appointed by the Club, to be in attendance for a minimum of four hours during the event. Cost for course marshal is to be bill to the tournament at the rate of \$15 per hour per marshal.
4. The tournament organizer will advise the Club no later than the anticipated number of participants. After this date, the size of the field for the event cannot be increased.
5. The tournament organizer will advise the Club no later than of the guaranteed minimum number of participants, such number not to be less than the minimum required for the format as previously guaranteed. The Club will agree to hold one additional tee time than required to accommodate the guaranteed minimum.
6. Rain Cheques - All events are booked on a 'come rain or shine' basis and will proceed unless weather conditions necessitate the closing of the course or make playing conditions dangerous. In the event that an event must be cancelled due to weather, the Manager and the organizer will attempt to re-schedule the event. If a mutually agreeable date can not be determined all deposits for the event will be returned to the organizer.
7. Power Carts - The booking of power carts is to be made through your event coordinator by the organizer or by each individual golfer, who will be responsible for the charges they authorize. 'Fleet' booking must be pre-paid one week in advance.
8. Club Rentals - Individuals are requested to make arrangements for club rentals a minimum of three days in advance of the event.
9. Dress Code - Gorge Vale Golf Club has a dress code in effect. It is the responsibility of the coordinator of the event to ensure that all persons attending are aware of and are dressed in compliance with the dress code. Any person not dressed in compliance with the code will be asked to leave the premises.

Liability Insurance

Gorge Vale recommends that the function co-coordinator indicated on the 1st page of this agreement make arrangements to secure a minimum of \$1Million of liability insurance for any claim which may arise from this event and for which the co-coordinator or other participant of the event may be held responsible.

Deposit and Payment Agreements

- 1) All tournaments are required to make a non-refundable deposit of \$500 (five hundred dollars) to confirm the date of the tournament.
2) A deposit equal to 75% (seventy-five percent) of the estimated total bill for the tournament, including all catering aspects, will be required no later than.
3) The balance is due and payable by cash or cheque, (credit cards will not be accepted), at the conclusion of the tournament unless billing arrangements have been previously made.

By signing below, the customer agrees to all of the above conditions, requirements, and agreements.

Customer Signature

Don McKim
Member & Guest Services Coordinator

Date

Date

Deposit Amount

Date Received

Please sign and return one copy to the manager with your deposit.